

THE NORWICH TRAFFIC CLUB –ANNUAL GENERAL MEETING 19TH MAY 2021

The meeting was held using the Zoom platform. It was opened and chaired, up and including Agenda item 6, by Nick Barrett, the outgoing President. He welcomed the eight other members who attended:

Agenda Item 1 – Apologies and Attendance: The members attending were:

Nick Barrett; David Baxter; Trevor Eady; Joe Howard; Ken Lister; Barry Parnell; Nick Strange; Vaughan Rowley and Roy West.

Apologies for absence were received from Tony Eglington and Richard Laws-Chapman. The Hon. Secretary, Barry Parnell advised that he had received a proxy postal vote from Richard Laws-Chapman.

Agenda Item 2 – Minutes of the 8th May 2019 Meeting: The draft minutes had been circulated before the meeting. It was recognised that due to the Coronavirus pandemic two year have passed since the 2019 meeting and therefore memories of that event might be low. The attendees were asked if they considered the draft was a reasonable reflection of the discussion and outcomes. No amendments were asked for and the draft was unanimously accepted as a fair report of the 2019 A.G.M.

Agenda Item 3 - Matters Arising from the Minutes of the 2019 A.G.M.

There were no matters arising.

Agenda Item 4 Hon. Treasurer's Report – A copy of the audited Income and Expenditure Account for the year to 31st March 2019 along with the Balance Sheet had been circulated ahead off the meeting. It was also displayed on screen. David Baxter went through the figures highlighting variances between those for the year to 31/03/2020 and March 2021. In summary he reported:

The result for the year was as expected as the cause of the deficit was the refund of direct payments into the club's bank account for the 2020 dinner that had to be cancelled. This income was reflected in the 2020 accounts.

Subscription income was slightly down on 2020 with a few non-renewals. However, the subscription income more than covered the fixed running costs of the club after taking into account the member's sponsorship of the membership booklet.

With regard to the next annual dinner, we have already paid for the toastmaster and a deposit for the entertainment. These costs have been covered by some table organisers not requesting a refund of their 2020 payments.

David added that as the regular income items covered the general administration cost there was no need to increase the annual subscription for 2021/22. Barry Parnell added that the Mercure Hotel were also not increasing their charges for our meals which would remain at the 2018/19 level. No questions were raised.

The meeting unanimously accepted David's Report and the Audited Accounts.

Agenda Item 5 - Proposed Rule Amendments: Copies of the proposed amendments to the four rules had been previously circulated and were also displayed on screen one by one.

Rule 8 Members of the Committee – The Hon. Secretary Barry Parnell explained that in preparation for his standing down from the Committee next May, and to make it easier to recruit a replacement to that Officer position, some of the Hon. Secretary's tasks were being devolved to other Committee members. So far, this related to responsibility for:

- All tasks relating to meal bookings together with the search for and booking of guest speakers to be carried out by a Meetings Coordinator.
- All tasks relating to the identification and booking of venues for Club outings together with managing the member bookings and trip administration. This role was designated as the Outings Coordinator.

Over the next 12 months the Committee will be seeking someone to take on the role of Media Coordinator. The responsibilities would include publishing the monthly Newsletter; administering/ updating the Club Website and seeking opportunities to promote the Club.

No questions were raised. The meeting unanimously accepted the amendment as tabled.

Rule 10 Annual Subscriptions -Barry explained that the amendment was simply to recognise that the issue of an Annual Subscription invoice to every member had not been practiced in the 20 years he had been a member, if not much longer. This fact was endorsed by the longer serving members at this meeting. The change provided for such invoices to be issued to all Corporate Members as a matter of course and to any Personal Member who requested one in advance. In answer to a question, Barry

confirmed the annual subscriptions were payable on 1st October each year. **The meeting unanimously accepted the amendment as tabled.**

Rule 15 Powers of the Committee and Extra Ordinary General Meetings. – Like Rule 10, this Rule was seriously out of date. The circulation of a copy of Monthly Committee Meeting Minutes to all members had ceased many years ago. Nevertheless, in practice, committee decisions were almost all covered in the monthly newsletters and a copy of an individual month's minutes could be made available to any members who requested it in writing. **The meeting unanimously accepted the amendment as tabled.**

Rule 17d Privacy and Data Protection Policy. Following the resignation of a member it became necessary to relocate the Club's archived documents from the Delmonte Garage to the premises of Roy's Motors, Sprowston Road. The amendment reflects that change. **The meeting unanimously accepted this amendment as tabled.**

Agenda Item 6 – Presidents Report. – Nick Barrett's statement had previously been circulated. He summarised it briefly and expressed his thanks to Barry Parnell and the other committee members for their support throughout his extended three years as President. He formally stood down from the role and handed the Presidency and conduct of the remainder of the meeting to Joe Howard. At this point all the committee members bar Joe stood down.

In taking on his new role Joe, acknowledged and, on behalf of the membership, thanked Nick Barrett for his work and dedication over the last three years. He asked Barry to conduct the process for electing the 201222 Committee.

Agenda Item 7 – Appointment/Election of Committee members to serve for the 2021-22 Season –

Barry explained:

- The constitution provides for a minimum of 6 and maximum of 11 Committee Member, of which 5 were Officer positions. For the last 2 years has run with 2 vacancies.
- With Nick Barrett's term of office as President coming to an end, Joe Howard, Vice President accedes to the role of President for the next 2 years. The 7 of the remaining 2020-21 committee members – Pio Altarelli; Nick Barrett; David Baxter; Ken Lister; Barry Parnell; Vaughan Rowley and Roy West are all standing for re-election. Donna Howlett has decided not to stand for re-election.
- If re-elected Nick would attain the role of Immediate Past President. David is willing to stand for re-election as Hon. Treasurer and Barry as Hon. Secretary.

Regrettably no other Club member has been nominated. This leave the Committee short of the maximum, although should during 2021-22 any Club member wish to make themselves available, they can be co-opted to serve for the rest of the year, and stand for election at the May 2022 A.G.M.

As there were less than 12 candidates, the meeting was given the choice of either voting for all 7 as a single group or voting on each of them individually. **The meeting firstly unanimously agreed to vote for of them as a group and subsequently, unanimously accepted them all to serve for the 2021-22 season**

There being no other nominations for the Hon Treasurer and Hon. Secretary, David Baxter was unanimously elected to the first and Barry Parnell unanimously elected to the latter.

As a result, the 2021-22 Committee consist of:

Officers –

President Joe Howard

Immediate Past President - Nick Barrett. He has also taken on the roles of Meetings Coordinator and Keeper of the Book.

Hon. Treasurer David Baxter.

Hon. Secretary Barry Parnell. He also fulfils the role of Minutes Secretary

Press Officer A vacant role, not filled for very many years., May be discontinued and subsumed into the role of Media Coordinator.

Other Members:

Pio Altarelli.

Ken Lister.

Vaughan Rowley. He remains as. Club Property Member & Haberdasher and takes on the shared role of Outings Coordinator.

Roy West. Roy has also taken on the shared role of Outings Coordinator.

2 Vacancies.

Agenda Items 8 A.O.B. & 9 Meeting Closure – The President said no other business had been tabled. He thanked all present for taking the time to take part and invited them to join in the following Open Meeting. He closed the meeting at 7.02 pm.

Signed: _____ **President,**

Date: _____ 2020

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